



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR FAMILY RESOURCE CENTERS AND VOLUNTEER SERVICES**

**Steven L. Beshear**  
Governor

Division of FRYSC  
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**Janie Miller**  
Secretary

November 6, 2008

Dear FRYSC Coordinators:

A change has occurred!!! In the past the Division has posted the application on the website in early November. Centers then have had adequate time to assemble the data regarding the number of students eligible for free and reduced meals and submit the Continuation Coversheet in mid-January. Then the continuation application would be due in mid-February. And, sometime thereafter, centers would have to resubmit budgets and budget narratives based on any changes in funding.

This is being changed. The Continuation Coversheet has been posted to the website. You will complete and submit as you always have. Since this is the second year of the biennium the only documents required are a completed checklist, budget and budget narrative as well as any other items that may need to be changed.

Following consultation with the Division's Information Manager Tonya Cookendorfer, the Continuation application will not be placed on the website until the Division has determined the amount per student for FY10. Once this amount has been determined, the Continuation Application packet will be posted and you will be notified of its posting.

Simply put, centers will only have to submit budgets and budget narratives once. In the past we have asked you to submit them and then resubmit if the numbers warranted it. That is busy work for center staff and division staff as well. Rest assured that I consider your time too valuable to do extra work that is unnecessary.

Thanks for your unwavering commitment to Kentucky's families and children.

Whatever it takes,

**Michael Denney**  
Director